

RAMONA OUTDOOR COMMUNITY CENTER, INC.  
Mailing – P.O. Box 1555 | 421 Aqua Lane; Ramona, CA 92065  
Office: 760-788-0811 | Email: [jcastrejon79@gmail.com](mailto:jcastrejon79@gmail.com)  
501c3 23-7175673 | APN# 280-125-09

RENTER'S NAME: \_\_\_\_\_ PHONE #: \_\_\_\_\_

DATE(S) OF RENTAL: \_\_\_\_\_ EVENT: \_\_\_\_\_

DATE THIS CONTRACT WAS MAILED: \_\_\_\_\_ BY: \_\_\_\_\_

DATE THIS CONTRACT WILL EXPIRE: \_\_\_\_\_

(IF THIS AGREEMENT IS NOT RECEIVED BY ROCC, SIGNED AND PAID FOR BY THE ABOVE DATE)

### RENTAL INSTRUCTIONS:

**Please Note: ALL ADVERTISING MUST USE OUR NAME, "The Ramona Outdoor Community Center". (We are NOT the fair grounds)**

Please fill in any area that is blank

- 1) Sign or initial all areas. Please make sure you read this entire agreement.  
There are substantial fees & penalties associated within this agreement.
- 2) Include a check or money order for the deposit amounts. Please understand that dates are held for 30 days. If we do not receive this signed agreement prior to the date above, your date will be released and possibly rented to another party, without recourse.
- 3) Make a copy of this contract and mail the original copy.
- 4) Mail the entire contract, with the deposit, to:  
R.O.C.C.  
ATTN: Rental Department  
P.O. Box 1555  
Ramona, CA 92065
- 5) Keep this instruction page for your reference.

RAMONA OUTDOOR COMMUNITY CENTER  
PRICING & PACKAGES

**Special Event Package** – \$10,000 (plus insurance & security)

Includes: 1 week (7 days) use of all areas

**Package 1** – \$3,800

Includes: All areas

**Package 2** – \$2,700

Includes: Pavilion, parking lot, bride’s room, groom’s room and kitchen

**Package 3** – \$1,600

Includes: Parking lot, pavilion and Queen’s Room

**Package 4** – \$1,000

Includes: Parking lot, pavilion and snack bar

**A La Carte Pricing:**

Parking Lot (weekend)	\$400
Parking Lot (weekday)	\$200
Parking Lot (hourly)	\$50/hour
Pavilion (including parking)	\$1,000
Queen’s Room/Bride’s Room	\$600
Snack Bar (included in Pavilion/Promenade)	
Board Room/Groom’s Room	\$400
Kitchen	\$1,000
Arena (weekend)	\$500
Arena (weekday)	\$250
Arena (hourly)	\$100 - \$150/hour
Pens	\$300 per event
Tower	\$250
Lawns behind towers (weekend)	\$800
Lawns behind towers (weekday)	\$400
Lawns behind towers (hourly)	\$100 (4 hour minimum)
Camping	\$20 per unit/night

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\_\_\_ - Private Party Contract  
-OR-  
\_\_\_ - Special Event Contract

ALCOHOLIC BEVERAGES WILL BE SERVED - Y/N

NAME/GROUP: \_\_\_\_\_ PHONE # \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ CELL #: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PURPOSE OF RENTAL: \_\_\_\_\_

DATE(S) OF RENTAL: \_\_\_\_\_ OPEN: \_\_\_\_\_ CLOSE: \_\_\_\_\_

SET-UP TO CLEAN-UP

# OF PEOPLE INVITED: \_\_\_\_\_ EXPECTED: \_\_\_\_\_ (NOT TO EXCEED 300)

CATERER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

**ALCOHOLIC BEVERAGE ADDITIONAL REQUIREMENTS:**

- 1) An additional \$1,000 deposit will be required.
- 2) Must provide insurance within 30 days to ROCC.
- 3) Must provide proof of security guard as stated on reverse.
- 4) Alcohol may only be served for a 4 hour period. No bottles allowed.
- 5) No drinking allowed in the parking lot.

SHERIFFS PATROL THE PARK. ANY VIOLATIONS, DISORDERLY CONDUCE, MINORS DRINKING, ETC, WILL RESULT IN IMMEDIATE FORFEITURE OF ALL PEP MONIES AND EVENT WILL BE SHUT DOWN IMMEDIATELY.

<b>RENTAL AMOUNT</b>	<b>\$</b>	<b>DUE:</b>
<b>DATE DEPOSIT</b> <small>(NON REFUNDABLE IF CANCELLED)</small>	<b>\$</b>	<b>DUE:</b>
<b>DAMAGE/CLEAN-UP DEPOSIT</b> <small>(REFUNDABLE IF NO VIOLATIONS)</small>	<b>\$</b>	<b>DUE:</b>
<b>ALCOHOL DEPOSIT</b> <small>(REFUNDABLE IF NO VIOLATIONS)</small>	<b>\$</b>	<b>DUE:</b>
<b>CONTRACT BALANCE</b>	<b>\$</b>	<b>DUE:</b>

BY MY SIGNATURE HERETO, I AGREE TO THE ABOVE RATES AND TERMS. I ACKNOWLEDGE THAT I HAVE READ, UNDERSTAND AND AGREE WITH AND HAVE RECEIVED A COPY OF THE RELEASE OF LIABILITY AND RENTAL RULES ON REVERSE SIDE OF THIS CONTRACT PAGE. I HAVE PURCHASED THE REQUIRED INSURANCE AND HAVE SIGNED THE RISK TRANSFER AGREEMENT. I UNDERSTAND THAT THE SHERIFFS DEPARTMENT WILL BE CALLED AND PARTY WILL BE SHUT DOWN IF THERE ARE ANY PROBLEMS WITH MY GUESTS, WHETHER IT IS IN THE PARTY OR IN THE PARKING LOT, AND ALL REFUNDABLE FEES WILL BECOME NON-REFUNDABLE AT THAT TIME.

RESPONSIBLE PARTY SIGNATURE      X) \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

MUST BE 21 YEARS OR OLDER TO SIGN ANY PORTION OF THIS CONTRACT

# RAMONA OUTDOOR COMMUNITY CENTER – RULES & LIABILITY RELEASE PAGE

PLEASE READ AND ACKNOWLEDGE WHERE INDICATED BELOW: MUST BE 21 YEARS OR OLDER TO SIGN/INITIAL THIS AGREEMENT

INITIAL \_\_\_\_\_ **INSURANCE:** ALL RENTERS MUST PURCHASE AT THEIR OWN EXPENSE, ADDITIONAL LIABILITY INSURANCE and present it 30 days prior to your rental. ALL CERTIFICATES MUST NAME THE R.O.C.C., RPRA AND THE RMWD (Major events MUST supply an endorsement) General Liability Insurance is offered for purchase through the RPRA. Please contact Cindy @ RPRA 760-789-0999

INITIAL \_\_\_\_\_ **ACCESS:** An ROCC representative will open & lock doors & gates to specific rented area of park as specified on this agreement. All food and drink are to remain in the specified areas. (SPECIAL EVENTS **MUST** LOCK THEIR LOCKS THRU ROCC'S EXISTING LOCKS. AT NO TIME WILL ROCC BE LOCKED OUT OF THE PROPERTY. IF THIS HAPPENS, RENTER'S LOCKS WILL BE CUT OFF.) **ROCC retains the right at all times** to enter, perform duties in, and inspect any area of the premises. **ROCC reserves the right to remove or have removed from the premises any person or persons** causing a disturbance on the premises or damage to the buildings or its facilities. The premises shall be surrendered to ROCC if, at any time in the judgment of the ROCC, the use of the premises are illegal or unsafe.

INITIAL \_\_\_\_\_ **ARENA USE:** Arena usually does not come prepped (no water or grooming). You must provide your own equipment and water is provided using the well system on the property. For an additional fee, arena can be groomed and watered at an additional cost to the Renter. ROCC equipment must be operated by an ROCC Director only. Please make arrangements with SHARYL OR ANGEL YANEZ at least 1 week prior to your event.

INITIAL \_\_\_\_\_ **DEPOSITS & PAYMENTS:** All security, damage, and utility deposits must be PRE-PAID to reserve the rental described on page one. A portion of the deposits may be considered refundable as noted on the front of this contract, usually within 10 days following your event, provided the buildings, grounds and parking lot are left in the same condition as when they were rented. Full refunds will be given if a cancellation is made PRIOR TO 30 days of your event. Renter will forfeit the date deposit amount for all cancellations made less than 30 days to event. All deposits MUST accompany this contract.

INITIAL \_\_\_\_\_ **CHARGING AN ADMISSION:** No admission or donation will be charged during this rental, unless this contract is a 'SPECIAL EVENT' agreement.

INITIAL \_\_\_\_\_ **ALCOHOL:** ANY CONSUMPTION OF ALCOHOL IN THE BUILDINGS OR ON THE PROPERTY **MUST** BE INDICATED IN ADVANCE ON THIS RENTAL APPLICATION AND APPROVED BY THE ROCC, RMWD, AND IN SOME CASES, RENTER MUST SECURE A BEER/WINE LICENSE FROM THE A.B.C. PARK WILL NOT BE OPENED TO THE PUBLIC/GUESTS UNTIL THE REQUIRED SECURITY GUARDS ARE ON THE PREMISES. ALCOHOL MAY ONLY BE CONSUMED FOR A 4 HOUR CONSECUTIVE PERIOD AND MAY NOT BE CONSUMED AFTER THE 11:00PM HOUR FOR PRIVATE RENTALS. **ABSOLUTELY NO BOTTLES OF ANY KIND WILL BE PERMITTED ON THE PROPERTY.**

INITIAL \_\_\_\_\_ **SECURITY GUARDS:** If your event is approved for alcohol, you **MUST** pay, **AT YOUR EXPENSE**, approved security guards. You will be required to have 1 guard for every 50 guests. GUARDS MUST BE ON SITE FROM OPEN TO CLOSE OF YOUR EVENT.

## ADDITIONAL RESTRICTIONS:

INITIAL \_\_\_\_\_ **TOWER USE:** if this contract allows the use of the announcer tower, YOU ARE HEREBY advised NOT TO allow more than 15 people on the deck portion at any one time. You must at all times ensure the safety of children and they MUST be accompanied by an adult while on the deck. AT NO TIME IS ANYONE PERMITTED TO SIT ON, CLIMB ON OR PLACE ANYTHING ON THE SAFETY RAILING WHILE USING THE ARENA TOWER.

INITIAL \_\_\_\_\_ **BBQ's, LAWNS & PICNIC TABLES:** **ABSOLUTELY NO MOTORIZED VEHICLES are to be driven on ANY of the lawns. Straw or hay bales are NOT allowed on or near the lawns. PICNIC TABLES, if moved, MUST be placed back on the concrete under the roofed area. GASS BBQ'S ONLY! Must use trap or drip pan under BBQ at all times. Any violations will result in immediate forfeiture of deposit!**

INITIAL \_\_\_\_\_ **ROCC ARENA SIGNS & HOLDING PENS:** Under NO CIRCUMSTANCES will the Arena advertising signs be removed. HOLDING PENS, if used, must be mucked out and debris disposed of by removing from the premises. Debris is NOT allowed to be dumped in the creek bed.

INITIAL \_\_\_\_\_ **PARKING LOT:** All parking areas used throughout the park MUST be clear of any trash and disposed of in the appropriate trash dumpster. Special events require the renting of dumpsters to take care of the trash demand. Please note, that some events may require additional trash cans and therefore, be prepared to supply these if needed. **If there is any trash left behind, YOU WILL AUTOMATICALLY FORFEIT YOUR CLEANING/SECURITY DEPOSIT.**

**RELEASE OF LIABILITY:** By my signature below, I assume full responsibility for any damages to the buildings and grounds for the above scheduled event. I hereby agree to reimburse ROCC for any damage to the Facility as a result of acts, error or omission by either myself, participants, invitees or admittees during my rental. I further agree to release the ROCC from all liability for any act of negligence or want of ordinary care on the part of ROCC or its agents. I waive, release and discharge ROCC, their Director's, Officers, Agents, Members, Representatives, Employees, Heirs and Executors and Assignees from any and all claims of liability for injury or damage to those participating in this event. This agreement is binding upon my Executors, Heirs and Assignees. I expressly waive any rights under California 1542, which states, "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him, might have materially affected his settlement with the debtor."

**HOLD HARMLESS:** I agree that I will hold harmless, R.O.C.C., R.P.R.A. & R.M.W.D and their officers, directors, members and agents against all claims, demands and causes of action, including court costs and actual attorney's fees, arising from any proceeding or lawsuits brought by or prosecuted for the benefit in which this release is upheld. R.O.C.C., R.P.R.A. & R.M.W.D., its agents and employees shall not be liable for any damage which may accrue from any cause or as a result of fire, theft, running away, state of health, injury to person or property.

I ACKNOWLEDGE THAT I HAVE READ THIS RELEASE OF LIABILITY AND THE HOLD HARMLESS STATEMENT, AND I FULLY UNDERSTAND ITS CONTENTS.

SIGNED x \_\_\_\_\_

DATE: \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

MUST BE 21 OR OLDER TO SIGN THIS AGREEMENT

<b>RENTAL AREA</b>	<b>FRIDAY-SATURDAY-SUNDAY</b>	<b>MONDAY – THURSDAY</b>	<b>HOURLY RATE</b>	<b>DAMAGE DEPOSIT</b>
ARENA WITHOUT TOWER USE				
ARENA WITH TOWER USE				
PAVILION WITHOUT KITCHEN – Private parties only				
PAVILION WITH KITCHEN – Private parties only				
PAVILION, KITCHEN, BRIDE'S ROOM, GROOM'S ROOM, SNACK BAR				
PARKING LOT				
MAJOR EVENTS			SET-UP DAY	CLEAN-UP DAY

Rates: Discount may be given at the discretion of the ROCC board – no more than 100 in attendance (not charging an admission or any type of ticketed event)

ROCC USE

RATE WORKSHEET

By: \_\_\_\_\_

# Set up days : \_\_\_\_\_

Event/Use: \_\_\_\_\_

Days: \_\_\_\_\_

Rate: \_\_\_\_\_

Clean-Up Days: \_\_\_\_\_

Special Notes:

TOTAL RENTAL AMOUNT: \$ \_\_\_\_\_

RAMONA OUTDOOR COMMUNITY CENTER, INC.

RENTAL AGREEMENT WALK-THRU

EVENT/RENTER: \_\_\_\_\_ AMOUNT ON DEPOSIT: \$ \_\_\_\_\_  
DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

ELECTRIC METER READINGS:

435 AQUA LANE - START: \_\_\_\_\_/CLOSE: \_\_\_\_\_

421 AQUA LANE - START: \_\_\_\_\_/CLOSE: \_\_\_\_\_

(CIRCLE KEYS HANDED OUT IF NOT GIVEN AS A SET)  
SMALL TICKET BOOTH / LARGE TICKET BOOTH / KITCHEN / TOWER / GATE  
SIGN FOR KEYS REC'D: \_\_\_\_\_

PARKING LOT:

CLEAN - NO TRASH | NOT CLEAN - TRASH TO BE PICKED UP

NOTE: ANY PROBLEM AREA(S) PRIOR TO RENTAL \_\_\_\_\_

AFTER RENTAL INSPECTION COMMENTS:

KITCHEN/PAVILION AREA

CLEAN - FLOORS/SINKS/NO TRASH | NOT CLEAN

NOTE: ANY PROBLEM AREA(S) PRIOR TO RENTAL \_\_\_\_\_

AFTER RENTAL INSPECTION COMMENTS:

TOWER:

CLEAN - FLOORS/BATHROOM/NO TRASH | NOT CLEAN

NOTE: ANY PROBLEM AREA(S) PRIOR TO RENTAL \_\_\_\_\_

AFTER RENTAL INSPECTION COMMENTS:

FOOD BOOTHS:

CLEAN | NOT CLEAN

NOTE: ANY PROBLEM AREA(S) PRIOR TO RENTAL \_\_\_\_\_

AFTER RENTAL INSPECTION COMMENTS:

OPENING DIRECTOR INSPECTION BY: \_\_\_\_\_

RENTER'S SIGNATURE - OPENING INSPECTION: \_\_\_\_\_

CLOSING INSPECTION COMPLETED BY: \_\_\_\_\_

RENTER'S SIGNATURE - CLOSING INSPECTION: \_\_\_\_\_

ROCC CLOSING DIRECTOR RECOMMENDS FULL REFUND: YES | NO